

GUIDELINES FOR AUTHORS PLANNING TO SUBMIT FULL-LENGTH MANUSCRIPTS.

We strongly encourage all II-VI Workshop presenters to submit a manuscript of their talk to the peer-reviewed workshop proceedings, the special issue of the TMS-Journal of Electronic Materials (JEM).

Why submit your manuscript?

1. *The proceedings issue is peer-reviewed. Your manuscript will be visible and citable.*
2. *Your contribution helps to move the field forward.*
3. *Workshop proceedings provide an invaluable snapshot of the II-VI field as it stands today. Your contribution is a vital part of this annual snapshot.*

[Online manuscript submission](#) will be open between September 12 and October 15, 2011. Manuscripts reviewed and recommended for publication will be accessible, published online, after your manuscript has been composed and page layout is provided to you for proofreading by JEM, between April and July 2012. Softbound copies of the proceedings¹ will then be printed and mailed between September – October 2012 time frame.

II-VI Workshop Paper Submission Instructions

General Information

- The author's can submit their manuscripts either by going to the JEM's editorial webpage at <http://www.editorialmanager.com/jems/> or via II-VI workshop's website, <http://www.ii-viworkshop.org/>. The link to the manuscript submission can be accessed by clicking on the "[Author's info](#)" link, located on the navigation banner on top of the II-VI Workshop's website. Submissions via e-mail will not be accepted.
- New users will need to create an account. During the submission process, authors will be asked to enter additional information.
- The type of paper is "*Special Issue*" and the category is "*2011 U.S. II-VI Workshop*".
- All submissions require an abstract of 200 words or less, a key-words line, a transfer of copyright form, and an electronic file. Papers are reviewed by two qualified referees to determine suitability. The editors' decision to accept or reject a paper, based on referees' comments, is final. Please employ the following guidelines when submitting a paper for review:
 - Manuscripts, written in English, should be in a single column and formatted to fit on a 22 x 28 cm sheet. Should manuscripts contain too many grammatical errors or awkward passages, the papers will be returned without review. **Assistance of a**

¹ The cost of a copy of the softbound proceedings is included in the registration fee. A hardbound copy can be purchased for an additional \$40, see registration card. Additional copies of the proceedings can be ordered at an additional cost (see registration card). <http://www.ii-viworkshop.org/particulars.html>

professional proofreader (such as www.journalexerts.com) or qualified native speaker of English is recommended under these circumstances and may not only accelerate the review process but also allow for an early publication date.

- The title of the article and abstract should be separate from the text. References, figure captions, and tables should also be on separate pages.
- The work's significance and its relation to the work of others should be detailed in the "Introduction". Major assumptions should be stated and procedures adequately outlined.
- References should be cited by Arabic numbers as superscripts. Include the names of all authors, standard abbreviated name of journal [see, for example, <http://library.caltech.edu/reference/abbreviations/>] the volume number, initial page number, and year of publication in parenthesis. For books, include city of publication and publisher.
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- **To avoid delays, please:**
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